To all Parents.

 December 11th 2014

Dear Parents,

With the possibility of the weather turning colder over the coming weeks, I am writing to advise

you of the procedure in the event of a heavy snowfall, severe floods or loss of power which could result in the school being closed.

We now have the facility to put a message on the school website which you can find at [www.stmarysaxminster.devon.sch.uk](http://www.stmarysaxminster.devon.sch.uk). Any message, stating whether or not the school will be open, will be available on the front page from **7.45am**.

Please do not telephone school and leave messages as the school phone will not be manned until **8.45am**.

In addition, we will also contact BBC Radio Devon on 96.0, 94.8, 95.7, 95.8, 103.4 or 104.3FM.

Please make sure that we have up to date contact numbers for you, in case we have to close during the school day.

Yours sincerely,

Mrs Angela Herrera.

Head Teacher.