



Mrs Amanda Burt, Head Teacher.  
Mrs Elaine Mannix, Deputy Head Teacher

25<sup>th</sup> May 2018

Dear Parents

### General Data Protection Act

With the new General Data Protection Act now in force from today there are a few changes which need to be made in order for the school to comply.

On our website you will see a new Privacy Notice for Plymouth CAST for the use of the website and a Privacy Notices for parents and for pupils. There are copies in the school reception area for you to view and you can request a paper copy if you do not have access.

Accompanying this letter is a new consent form for you to fill in with respect to photographic images of your child.

**PLEASE** could I ask you to fill this in over the half term and return it to the school admin office in the first week of term. Under the new legislation we **do need** you your consent or otherwise annually for this aspect of our practice. If we do not receive your form we will need to ask again as otherwise we cannot include your child in general photos etc. The conditions of use are on the reverse of this letter so that you can retain them.

With many thanks for you co-operation with this.

Yours sincerely,

Amanda Burt

Head teacher

*Living, loving and learning with God*

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